

Knowle Cricket Club

Privacy Notice

1. What personal data does Knowle Cricket Club (KCC) collect?

The data we collect includes members' names, addresses, email addresses and dates of birth, along with nominated emergency contact details (e.g. next of kin or parent/guardian). We collect this data directly from our members or in the case of junior members, their parent/guardian.

For some members we may additionally collect information needed for Executive Committee and sub-committee memberships and, occasionally, DBS checks performed with your knowledge and permission.

For playing members we may collect additional information related to medical conditions or disabilities that are relevant to cricket and required for member safeguarding purposes.

2. What is this personal data used for?

We use members' data for the administration of memberships, the communication of information and the organisation of cricket activities and other events.

3. Who is your data shared with?

For cricket purposes, KCC may need to share playing members data with Cricket County Boards, Cricket Leagues and the England & Wales Cricket Board.

In the event of a medical situation or child protection issue, KCC may disclose certain information to doctors or other medical specialists and/or to the police, children's social care, the Courts and/or probation officers and, potentially to legal and other advisors involved in an investigation.

Your personal data is not provided by us for use by any other organisations.

4. Where does this data come from?

Data for all our members comes from their membership forms at the time they joined KCC or as part of the annual membership renewal.

5. How is your data stored?

Most of our data, including our main membership database, is stored in digital format on our owned or contracted computer systems. We ensure that the physical and electronic data we store is secured using best practice methods.

6. Who is responsible for ensuring compliance with relevant laws and regulations?

Under the GDPR (General Data Protection Regulation) we do not have a statutory requirement to have a Data Protection Officer. The Executive Committee is responsible for ensuring that KCC discharges its obligations under the GDPR and is responsible for maintaining a log of data breaches and notifying the ICO and any members affected as necessary, in accordance with our legal obligations.

7. Who has access to your data?

Members of the KCC Executive Committee and sub-committees have access to members' data to carry out legitimate tasks for KCC, such as responding to enquiries from those members. Members of the Executive Committee and its sub-committees will be given access to this data for any legitimate purposes to perform their roles but will not be free to pass it on to any other organisation.

8. What is the legal basis for collecting this data?

KCC collects personal data that is necessary for the purposes of its legitimate interests as a membership based organisation and as the authority of an internationally recognised and regulated, competitive sport. Personnel data is kept in compliance with our legal obligations.

9. How you can check the data we hold about you?

If you want to see the membership data we hold about you, you can email enquiries@knowle-cricketclub.co.uk to request this.

10. Does KCC collect any "special" data?

The GDPR refers to sensitive personal data as “special categories of personal data”. Aside from the legitimate medical information stated in the above section 1, KCC does not collect any other special category data.

11. How can you ask for data to be removed, limited or corrected?

Please contact enquiries@knowle-cricketclub.co.uk to request any updates to your data, or if you want it removed. If it is removed, this will annul any active membership and you will no longer receive any communications from KCC.

12. How long we keep your data for, and why?

We retain member data annually and review this at the time of our membership renewal. We will delete members’ data after they resign or their membership lapses.