

Event Details

Date Of Event

Type of Event

Number of Guests
(max 80)**Member Details**Name of Member
Requesting Booking**Agreement**

I agree that by booking or supporting the booking of this Event, I will be responsible for the behaviour of all guests present. I am aware that any complaints made may be investigated by the Executive Committee and that action could be taken against me (the member). Likewise, any damages made will be my responsibility to make good to the satisfaction of the Executive Committee.

Members Signature

Member Address

Organiser Signature

Organiser Address

KCC Use Only

Number of Bar Staff

From

To

Hours Required

Bar Area

Tea Room

Room(s) Required

Yes

No

Bar Required

Yes

No

Is the Party being organised
by the member?

Relative

Friend

If not what is the
relationship between the
Member and party
organiser?

Print Name

Member Telephone Number

Print Name

Organiser Telephone
Number

Total Amount Due

Knowle Cricket Club

Event Booking Form

Thank you for choosing Knowle Cricket Club as the venue to host your Event. Within this document you will find all the information that you need to help your Event run as smoothly as possible.

If you have any questions please feel free to speak to the Steward, Social Chairman or Bar Chairman who will be happy to help.

Types of Party

We welcome all kinds of Events however do not allow 18th Birthday Parties.

Booking Knowle Cricket Club

To book an event a member booking or supporting a booking must be a member for more than 12 months and either be a Relative or Friend of the Party Organiser if it's for someone else.

As a member booking or supporting a booking you will agree to be responsible for the guests behaviour and in doing so if any complaints are made to the Executive Committee or damage made to Club Property the Member will be accountable as per the Constitution of the Club including seeing any damages made right.

How Much Does it Cost

£50 for paid up Members of more than 12 months **Family**.50 or more guest

£100 for paid up Members of more than 12 months **Friends**.

Use of KCC Disco equipment plug and play £50

For member Parties/funerals outside of normal opening hours a rate of £10 per hour will be applicable up to 50 guest, non member £15hr, over 50 guest you will be advised of cost by executive committee

If you wish to cancel your Event Knowle Cricket Club will charge 50% of the room hire charge.

Additional costs: Cleaning staff. Extra bar staff (if advised by the Steward, Social Chairman or Bar Chairman)

All monies need to be paid at the point of handing in the Booking Form. **NO EVENT WILL BE BOOKED UNTILL PAID IN FULL**

Buffet

Knowle Cricket Club does not provide Catering facilities however you are more than welcome to cater for your guests yourself. The Buffet can either be laid out in the Bar Area or in the separate Tea Room. All Buffet rubbish and decorations will need to be cleared away by the Party Organiser at the end of the event.

Please See Overleaf to Complete the Booking Form and hand to the Steward, Social Chairman or Bar Chairman to approve. Please note as per the Club Constitution only the Social or Bar Chairman can approve an Event.